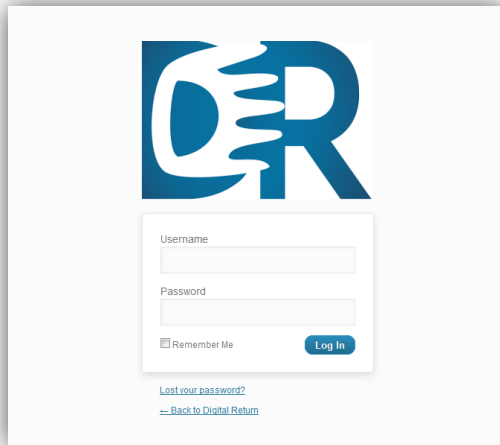
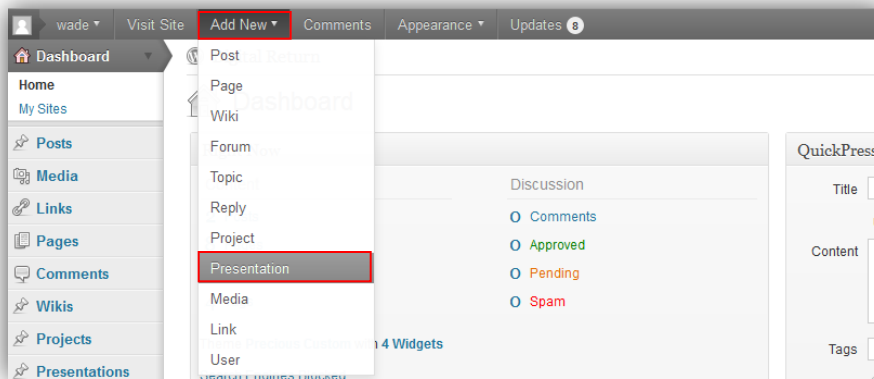


## Instructions for Posting a Presentation

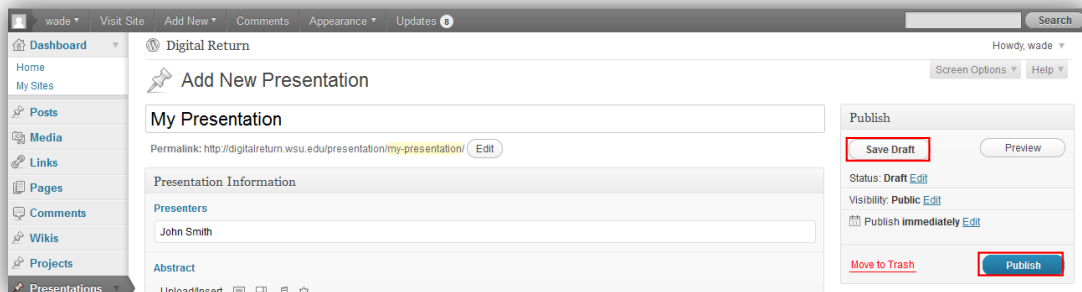
- Navigate to <http://digitalreturn.wsu.edu/wp-admin/>
- If you are not already authenticated you will be prompted for username and password



- After you have successfully authenticated yourself you will be taken to the WordPress dashboard. On the upper menu navigate to: *Add New* → *Presentation*.

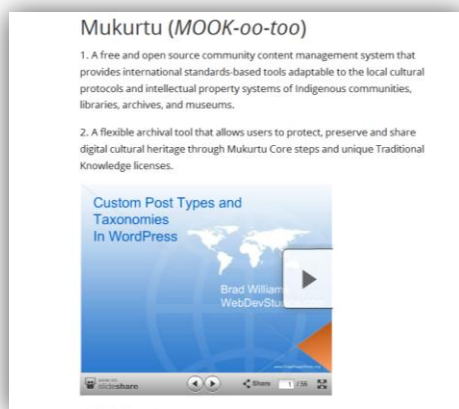
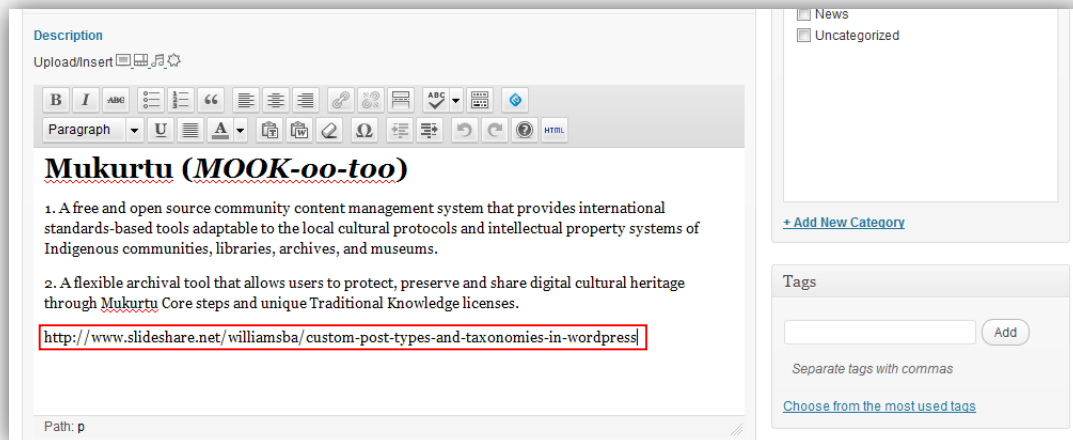
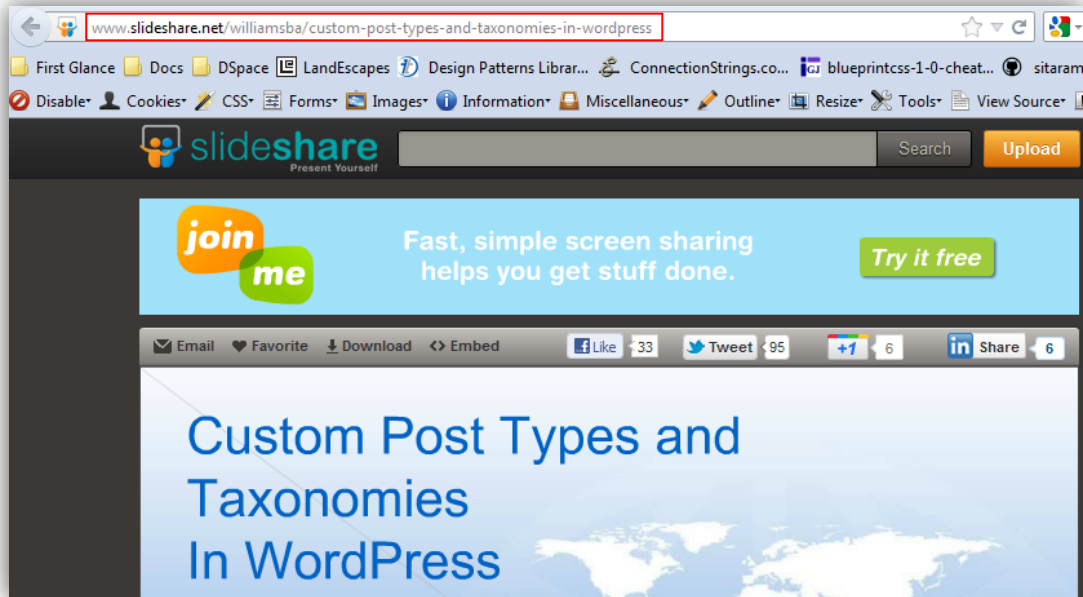


- Fill out the form with all with pertinent information. When you have completed filling out the form you can publish your presentation immediately or save it for later revisions.



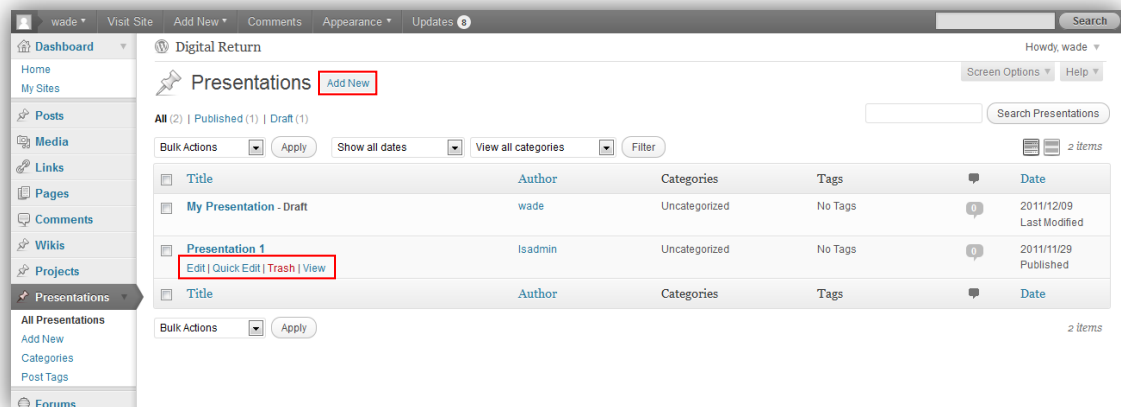
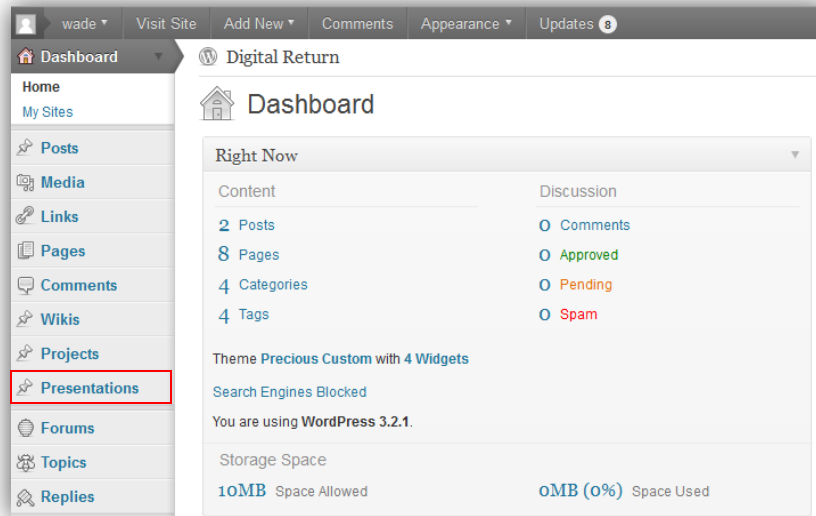
## Posting a Presentation

- To embed content such as YouTube videos or SlideShare presentations simply past the URL for the content you wish to embed into the Visual Editor. WordPress will handle the rest.



## Posting a Presentation

- If you wish to see a complete listing of all your presentations select *Presentations* on the right menu. From here you will be able to manage all of your presentations.



To see a list of operations hover over your mouse over the desired presentation.